



Data Collection Notice

Data Collection

Ignite Entrepreneurship Academy collects student data for two main purposes: to comply with state or federal law and to improve students' educational experience. Student data enables Ignite Entrepreneurship Academy to participate in state and federal education programs and to qualify for state and federal education funds. Student data also helps Ignite Entrepreneurship Academy to better plan and personalize classroom instruction, increase student and teacher performance, and make informed decisions.

Ignite Entrepreneurship Academy collects student data primarily through parents or guardians completing a secure online registration packet, but it may also collect additional student data during the school year.

Data Elements Collected by the School

Necessary Student Data. Ignite Entrepreneurship Academy collects student data defined as "necessary student data" in Utah Code Ann. § 53A-1-1402(17), including:

1. Name (first, middle, and last);
2. Date of birth;
3. Gender;
4. Parent contact information (including full name, relationship to student, home address, phone number(s), and email address);
5. Custodial parent information (including contact information, whether living with student, and existence of any legal documents regarding custody of student);
6. Contact information (including phone number and home/mailling address);
7. A student identification number;
8. Local, state, and national assessment results or an exception from taking a local, state, or national assessment;
9. Courses taken and completed, credits earned, and other transcript information;
10. Course grades and grade point average;
11. Grade level and expected graduation date or graduation cohort;
12. Degree, diploma, credential attainment, and other school exit information;
13. Attendance and mobility;
14. Immunization record or an exception from an immunization record;
15. Race;
16. Ethnicity;
17. Tribal affiliation; Data Governance Plan
18. Remediation efforts;
19. An exception from a vision screening required under Utah Code Ann. § 53A-11- 203 or information collected from a vision screening required under Utah Code Ann. § 53A11-203;
20. Student injury information;
21. A cumulative disciplinary record created and maintained as described in Utah Code Ann. § 53A-1-1407;

22. Juvenile delinquency records;
23. English language learner status (including whether child speaks a language other than English);
24. Child find and special education evaluation data related to initiation of an IEP; and
25. Information related to School's Fee Waiver Application, including household income verification, whether student receives SSI benefits, whether family receives TANF, and whether student is in foster care or in state custody.

Optional Student Data. The School collects the following student data defined as "optional student data" in Utah Code Ann. § 53A-1-1402(18):

1. Information that is not "necessary student data" described above but is related to a student's IEP or required for a student to participate in a federal or other program;
2. A student's preferred first, middle, and last name (but only if different than student's legal names);
3. A student's homelessness status;
4. Whether a student was born outside of the United States;
5. A student's disciplinary history, including whether a student has ever been suspended or expelled from school and if the student has any disciplinary action pending from the student's previous school of enrollment;
6. A student's emergency contact information (including name, relationship to student, and phone number(s));
7. Information need for Ignite Entrepreneurship Academy to facilitate the transfer of a student's student records from previous school, including:
 - a. Whether student currently resides in Utah;
 - b. District boundaries in which student lives;
 - c. School boundaries in which student lives;
 - d. Whether student has pre-registered with a school other than the school located in the school boundaries in which student lives;
 - e. Name and contact information (address and phone number) of the school in which the student has pre-registered; and
8. Information provided in response to surveys administered

Personally Identifiable Student Data. The School collects student data defined as "personally identifiable student data" in Utah Code Ann. § 53A-1-1402(20), including:

1. A student's first and last name;
2. The first and last name of a student's family member (parent or guardian);
3. A student's or a student's family's (parent or guardian's) home or physical address; Data Governance Plan
4. A student's email address or other online contact information;
5. A student's telephone number;
6. A student's health or disability data (health data collected includes vision and hearing impairment, medical conditions, medications taken during school hours, allergies, special dietary needs, and other); and
7. A student's education entity student identification number.

Records Collected by the School. In addition to the records collected by the School as

explained above, Ignite Entrepreneurship Academy collects the following records as required or allowed by Utah law:

1. A copy of a student's birth certificate;
2. A copy of a student's immunization card from the state, other proof of immunizations, or an Immunization Exemption Waiver;
3. If applicable, a copy of a student's IEP, IHCP, or Section 504 Plan;
4. Proof of a vision exam for students under 8 years of age entering school for the first time in Utah;
5. If applicable, copy of legal documents such as a divorce decree, custody order, restraining order, protective order, power of attorney, or guardianship letters or orders;
6. A copy of a transfer student's record from the student's previous school; and
7. Fee Waiver Application, as applicable.

Data Not Collected by the School. Ignite Entrepreneurship Academy does not collect a student's social security number or, except as required in Utah Code Ann. § 78A-6-112, criminal record.

Data Not Collected by the School Without Prior Written Consent. Ignite Entrepreneurship Academy follows Utah Code Ann. § 53A-13-302 in Utah FERPA by not collecting certain information from a student by way of a psychological or psychiatric examination, test, treatment, survey, analysis, or evaluation unless the School has received the prior written consent of the student's parent or legal guardian or an exception to the prior written consent rule applies. Please refer to the School's FERPA Administrative to see the types of information governed by Utah Code Ann. § 53A-13-302, the accompanying notice and consent requirements, and exceptions. These administrative procedures explain how the School complies with the statute.

Data Sharing

We will only share student data in accordance with the Family Educational Rights and Privacy Act (FERPA), which generally requires written parental consent before sharing student data. FERPA includes several exceptions to this rule, where we may share student data without parental consent. For more information on third parties receiving student information from us, see our Metadata Dictionary.

Student data will be shared with the Utah State Board of Education via the Utah Transcript and Records Exchange (UTREx). For more information about UTREx and how it is used, please visit the Utah State Board of Education's Information Technology [website](#).

Benefits, Risks, and Parent Choices

The collection, use, and sharing of student data has both benefits and risks. Parents and students should learn about these benefits and risks and make choices regarding student data accordingly. Parents are given the following choices regarding student data:

- Choice to **request to review** education records of their children and request an explanation or interpretation of the records (see our annual FERPA notice for more information)
- Choice to **contest the accuracy** of certain records (see our annual FERPA notice for more information), potentially leading to the correction, expungement, or deletion of the record

- Choice to **opt into certain data collections** (see the section above on optional data collections)
- Choice to **opt out of certain data exchanges**
 - Information that has been classified as directory information (see our directory information notice for more information)
 - Parents of students with an IEP may have their information shared with the Utah Registry of Autism and Developmental Disabilities (URADD). If included in this data exchange, parents will receive a separate notice within 30 days of the exchange, informing them of their right to opt out, per [Utah Code Section 53E-9-308\(6\)\(b\)](#)
- Choice to **file a complaint** if you believe the school or its agents are violating your rights under FERPA or Utah’s Student Data Protection Act. If you have a complaint or concern, we recommend starting locally and then escalating to the state and US Department of Education

Ignite Entrepreneurship Academy	Heidi Long, Executive Director
The Utah State Board of Education	Report your concern with the USBE hotline
The US Department of Education	Report your concern here