

Minutes of Ignite Entrepreneurship Academy Land Trust

Attendees:	Parent/Committee Representatives: Natalie Ensign, Audrey Hart, Heather Rasmussen	Parent/ Board Representatives: Jay Askren	School Representatives: Heidi Long, Kimberly Nahinu
Proxy:	N/A		
Apologies:	Ryan Marshall, Kelli Haub, Kelly Tate		
Minute taker:	Heather Rasmussen		
Date:	25 September 2018		
Location:	Ignite Entrepreneurship Academy Innovation Centre		

Who	Agenda	Takeaways/Next Steps
Chairperson	Meeting opened at 5:30 p.m.	
Chairperson accompanied by Committee Member	<ul style="list-style-type: none"> ● Committee welcomed ● Minutes from the Sept. 11th meeting were approved 	
Chairperson	<ul style="list-style-type: none"> ● According to LTC rules, members do not need to be officially voted in because no one challenged the positions ● Audrey Hart has agreed to fill the position of Vice Chair ● It was decided, by the counsel, at the previous meeting that the Secretary position would be combined with the Financial Officer position. (Heather has agreed to do this.) This is basically due to the lack of other volunteers, and the fact that this is not a burdensome position. 	
School Director	<ul style="list-style-type: none"> ● Heidi has discussed in length with her curriculum director, and teachers about the greatest needs that they see on where to spend the money. ● 4 Key areas were noted: 1) A part-time Montessori trained professional is needed for ongoing teacher development. (Estimated cost \$19,000) 2) A part-time instructional coach is needed for ongoing teacher development. The cost would include the actual salary, payroll taxes, and paid substitutes so that the 	<ul style="list-style-type: none"> ● Heidi to get with Gary about taxes on \$14,400 for Instructional Coach (for next meeting) ● Heidi to complete Council Membership Form and Principal Assurance Form (both required by 10/20/18)

<p>School Director (cont'd)</p>	<p>teachers could be fully vested in the training.(Estimated cost is \$14,400) 3) Two off-site professional development days would be key in supporting and training Team Leads, as well as some administrators (7-8 people). (Estimated cost could be as much as \$7,000 if guest speakers were brought in. Would likely be less.) Audrey asked if another school would be interested in sharing the cost of a guest speaker. Heidi will take that into consideration. 4) Provide a grant to the remaining non-Montessori certified teachers totalling, but not exceeding 50% of tuition for online schooling through NAMC. This course is considerably less than Westminster College, and seems to be better received by those teachers that completed the course. (Estimated cost: 3-6 diploma program \$2300 x 1, less \$50 = \$2250)</p> <p>6-9 diploma program \$2999 x 1, less \$50 = \$2949 9-12 diploma program \$2999 x 4, less \$50each = \$11,796)</p>	<ul style="list-style-type: none"> ● Heather, Natalie &/or Audrey to look into digital citizenship requirements for LTC and get with Emma Hainer, IEA's Computer Tech Specialty Trainer for what she's done. (due for future meeting) ● Ignite Entrepreneurship Bylaws to be finalized at the next meeting ● Final goal will be submitted
<p>Committee</p>	<p>Feedback and Discussion on Director's Report</p> <ul style="list-style-type: none"> ● All were in agreement that the best place to spend the money would be on teacher development as this is the inception of Ignite Entrepreneurship Academy. ● Heidi expressed the hope that the PTO would be able to fund some of the other initiatives originally discussed like field trips and Chromebooks, at least for this year. ● The second goal was written and agreed upon by the committee. It states: All teachers will receive at least 4 instructional coaching sessions by a trained professional with Montessori expertise. Instructional coach will provide formative 	

	observations, create targeted goal areas, and assist with constructive feedback to promote implementation of effective practices and continuous growth.	
Chairperson	Meeting closed at 7 p.m. The next meeting will take place on October 2nd at 5:30 pm.	