

## Minutes of Ignite Entrepreneurship Academy Land Trust

<b>Attendees:</b>	<b>Parent/Committee Representatives:</b> Natalie Ensign, Audrey Hart, Kelli Haub, Kelly Tate, Heather Rasmussen	<b>Parent/ Board Representatives:</b> Jay Askren, Ryan Marshall	<b>School Representatives:</b> Heidi Long, Kimberly Nahinu
<b>Proxy:</b>	N/A		
<b>Apologies:</b>			
<b>Minute taker:</b>	Heather Rasmussen		
<b>Date:</b>	January 8, 2019		
<b>Location:</b>	Ignite Entrepreneurship Academy Art Centre		

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Who	Agenda	Takeaways/Next Steps
<b>Chairperson</b>	Meeting opened at 6:00 p.m.	
<b>Chairperson accompanied by Committee Member</b>	Committee welcomed	
<b>Chairperson</b>	In order to meet the March deadline for next year's goal submission, we will need to meet again this month. It was decided that we will meet January 22nd to finalize goals, so that the board can vote on them in February, and submitted by March. (Amendment, Heidi found out that the submission deadline is April 1st, and so the second meeting in January isn't needed. Will meet on our normal date of 2/12/19.)	
<b>School Director</b>	<p>- Heidi provided update regarding this school year's LTC budget and expenditures</p> <ul style="list-style-type: none"> <li>○ Teacher and staff satisfaction has risen from 4 out of 10 to 8 out of 10. This is partly attributed to the support staff and training that is now in place due to LT funding.</li> <li>○ 2 teachers have started the Montessori training, taking</li> </ul>	

	<p>advantage of the LT grant.</p> <ul style="list-style-type: none"> <li>○ The general feeling from administration and staff is that the core values and Montessori spirit is being well implemented due to enhanced training and support from the Instructional Coach, teacher collaboration, and self-reflection.</li> <li>○ We need to continue with these goals for next year, as this really is a 5 year (or more) plan.</li> <li>○ A full-time instructional coach is needed for next year, which would require around \$20,000 of LT money.</li> <li>○ We need to have a full time instructional coach next year.</li> <li>○ One other major goal needs to be added for next year - curriculum mapping (Team Leads along with a few other teachers from both upper and lower EI would need to come in during the summer to get that started. Budget would need to be set aside for compensation.)</li> </ul>	
<p><b>Committee</b></p>	<p><b>Feedback and Discussion</b></p> <ul style="list-style-type: none"> <li>- Committee was very happy to hear that improvements have been made and can be seen in teacher and staff satisfaction.</li> <li>- Team building activities were brought up as a good use of budget, and will be considered.</li> <li>- We agreed that Heidi would lightly adjust Plan goals to reflect next years needs, and send them to the committee for approval.</li> </ul> <p>- Bylaws were discussed and a template is in the Google drive. It was decided that we just need to add a few particulars that would be applicable to our school. Ryan will send out draft.</p>	

<b>Chairperson</b>	Recap of to-dos for next meeting Meeting closed at 7 p.m. Next meeting will be February 12, 2019 at 6:00pm	- Ryan send out bylaw draft  - Heidi send out the LT Plan goals for next school year to be approved by committee
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