

# Minutes of Ignite Entrepreneurship Academy Land Trust

<b>Attendees:</b>	<b>Committee/Parent Representatives:</b> Natalie Ensign, Audrey Hart, Heather Rasmussen, Kelly Tate	<b>Board/Parent Representatives:</b> Jay Askren, Ryan Marshall	<b>School Representatives:</b> Heidi Long, Kimberly Nahinu
<b>Proxy:</b>			
<b>Apologies:</b>			
<b>Minute taker:</b>	Natalie Ensign		
<b>Date:</b>	14 August 2018		
<b>Location:</b>	Ignite Entrepreneurship Academy Innovation Center		

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<b>Who</b>	<b>Agenda</b>	<b>Takeaways/Next Steps</b>
<b>Chairperson</b>	Meeting opened at 6 p.m.	
<b>Chairperson accompanied by Committee Member</b>	<ul style="list-style-type: none"> <li>• Committee welcomed</li> <li>• Individuals shared information about who they are, their students attending the school, their role, etc.</li> </ul>	
<b>Chairperson</b>	<ul style="list-style-type: none"> <li>• Confirmed committee will be emailed and text two weeks prior to meetings to provide items to be added to meeting agenda. Ten days prior to meeting agenda will be finalized and posted to the school website no later than one week prior to the meeting. All committee members in attendance were in agreement.</li> <li>• Time was turned over to Heidi Long for the Director's Report</li> </ul>	
<b>School Director</b>	<ul style="list-style-type: none"> <li>• Provided overview of meeting requirements, purpose, process and issued funds for 2018/2019 school year</li> </ul>	<ul style="list-style-type: none"> <li>• Committee chairs need to be elected which may include a Secretary, Treasurer, etc.</li> <li>• Ignite Entrepreneurship Bylaws to be finalized and posted to school site</li> <li>• Exact budget to be provided at next meeting (approx: \$53,000)</li> </ul>

<p><b>School Director</b></p>	<p><b>Director's report</b></p> <p><b><i>Montessori</i></b></p> <ul style="list-style-type: none"> <li>• Off to a solid start with materials and education for educators.</li> <li>• There is a desire to have continued professional development and for all teachers to become Montessori certified.</li> <li>• Montessori training at West Minister costs approximately \$8,500 per teacher to become Montessori certified.</li> <li>• Training at West Minister occurs only in June and July.</li> <li>• Currently, four teachers are still in need of this training.</li> </ul> <p><b><i>Blended Learning</i></b></p> <ul style="list-style-type: none"> <li>• Purchased Waggle for \$6,000 (annual subscription) or approximately \$20/student. This is the blended learning platform for Lower Education</li> <li>• Purchased Frontier for \$4,500 subscription for the Upper Education students. This blended learning program integrates reading and writing.</li> <li>• This year the school will have 90 Chromebooks and three classroom carts to share in classrooms with an additional 30 Chromebooks to primarily be used in the 7<sup>th</sup> grade class Room. There will be 7-10 Chromebooks/classroom for the six Upper Ed classrooms and third graders.</li> <li>• Chromebooks cost \$300 each, and Chromebook carts cost \$1,000 each.</li> <li>• Estimated student headcount is 442 onsite and 100 distant learners</li> <li>• The school's goal is to work towards a 1:1 ration of Chromebooks to students.</li> </ul>	
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	<p><b>Project-based Learning</b></p> <ul style="list-style-type: none"> <li>• This is the smallest portion of the budget for the 2018/2019 school year.</li> <li>• Currently no fieldtrips are approved without a budget. In order for fieldtrips to occur, the school would have to pull from its curriculum budget. Buses are a large expense and challenge deterring fieldtrips.</li> <li>• Considering having the community come into the school to complete a project or hold one large, full school project offsite.</li> </ul>	
<p><b>Committee</b></p>	<p><b>Feedback and Discussion on Director’s Report</b></p> <ul style="list-style-type: none"> <li>• STEM education – A grant was awarded for the 2018/2019 school year for \$10,000 which will pay for up to 10 teachers to receive STEM professional development. Edvivate would allow all teachers to receive STEM training.</li> <li>• Fieldtrips – Committee was concerned about the idea that there may not be any fieldtrips this year.</li> <li>• Montessori training – Committee expressed concern of teacher turnover and felt a match or incentive (rather than paying for training in full) would be something to keep in mind going forward.</li> </ul>	
<p><b>Chairperson</b></p>	<p>Meeting closed at 7 p.m.</p>	