

Minutes of Ignite Entrepreneurship Academy Land Trust

Attendees:	Parent/Committee Reps: Natalie Ensign, Audrey Hart, Heather Rasmussen, Kelly Tate	Parent/Board Reps: Jay Askren, Ryan Marshall	School Reps: Heidi Long, Kimberly Nahinu
Proxy:	n/a		
Apologies:	Kelli Haub, Kelly Tate left at 6:20 pm		
Minute taker:	Heather Rasmussen		
Date:	October 2, 2018		
Location:	Ignite Entrepreneurship Academy Innovation Center		

Who	Agenda	Action
Chairperson	Meeting opened at 5:40 pm	
Chairperson	Confirmation of previous meeting minutes <ul style="list-style-type: none"> ● The previous meeting's minutes were not approved due to needed edits. 	<ul style="list-style-type: none"> ● Heather, edit 9/25/18 minutes, resend to committee via email
Chairperson	Defined business items <ul style="list-style-type: none"> ● The final goal needs to be written and submitted on how we'll be using the money. ● Bylaws need to be discussed and written. 	
Committee Discussion	<ul style="list-style-type: none"> ● We reviewed the 4 main areas of focus, and the previously entered goal. Kelly stated that \$20/per hour for an instructional coach was too low a salary for a credentialed, experienced instructor worth their salt. ● It was thought that the salary should be much higher, but that would put us over budget. So it was determined the instructional coach would be hired for 2 days a week, instead of 3 days per week. ● Writing of the goals, then commenced. 	

Committee Discussion

- Goal #1 states: A qualified instructional coach will provide formative observations, create targeted and individualized goal areas with teachers, and assist with constructive feedback to promote the implementation of effective teaching practices and continuous growth. Expenditures include: (1) Salary for Instructional Coach \$20,000 + \$2,000 payroll taxes (2) Edviate Professional Observation Licenses \$1200, and paid substitutes at \$75/day that would total \$4,050. (3) Ipad with keyboards and/or pencils totalling \$5,588. **Goal #1 grand total equals \$31,638.**
- Goal #2 states: Increase effective classroom instruction using Montessori methodology and materials in all classrooms through individualized training by a Montessori-trained professional and by participation in a Montessori certification program. Expenditures include: (1) Salary for a Montessori-trained coach \$12,000 + \$1,200 for payroll taxes (2) Payment to substitute teachers while training occurs \$75 per day for 4 days per month totals \$1,800. Plus, provide grants to non-Montessori certified teachers of 50% in tuition fees, that totals \$7,800. (3) Purchase of laptop for tracking and data collection \$751. **Goal #2 grand total equals \$21,751.**
- The **full \$53,389** that we had to spend, **has been allocated** in the above two goals.
- All were completely satisfied with the goals put forth and agreed that this was an excellent way to use the monetary resources granted to Ignite.
- Final approval on goals pending until committee members reply to Heidi with their okays. Once everyone has approved, goals will be submitted to the state.

- Review and final approve goals no later than November 1st, but preferably by the close of this week (all).
- Bylaws must be written and implemented at the next meeting

Chairperson	Meeting closed at 7:10 pm. The next meeting will be held on November 13, 2018.	