

Title: **Volunteers**

Effective Date: 9/19/17

References:

IEA Background Check and Offense Reporting Policy  
UCA 53A-a1-512.5, Criminal Background Checks on School Personnel  
UCA 53A-15-1503, Background Checks for non-licensed employees, contract employees, volunteers, and charter school governing board members  
UCA 67-20, Volunteer Government Workers Act

Purpose

Ignite Entrepreneurship Academy (“IEA”) recognizes that volunteers are a vital part of the success of the school. Volunteers working alongside teachers, students, and administrators help to establish a school community based on service and dedicated to recognizing and utilizing the talents, resources, and creativity of the school’s parent body and the larger community.

Definition

Volunteer      A person who donates a service to the school without pay or compensation, except for reimbursement of expenses actually and reasonably incurred as approved by IEA.

Policy

1. Volunteers who are qualified to provide the intended service may be engaged for any valid school purpose including but not limited to school safety, Parent-Student-Teacher organizations, Administrative or Board committees, classroom helpers, etc.
2. The Director, or in the case of volunteers working on Board committees and projects, the Chairman of the Board, shall ensure that all volunteers are approved before service is provided. Approval includes at a minimum that each potential volunteer:
  - a. signs a volunteer agreement which shall include a description of service authorized and certain assurances by the volunteer regarding confidentiality of school and student records and data, use of school property, and applicability of IEA policies and procedures; and
  - b. complies with the IEA Background Check and Offense Reporting Policy.
2. The Director, or in the case of volunteers working on Board committees and projects, the Chairman of the Board, is responsible for the management of volunteers relating to all volunteer services.
3. Properly approved volunteers are considered “employees” for purposes of (a) receiving workers’ compensation medical benefits (which shall be the exclusive remedy for all injuries and occupational diseases as provided by law), (b) the operation of a motor vehicle or equipment if the volunteer is

properly licensed and authorized to do so, and (c) liability protection and indemnification normally afforded a paid employee who is acting within the scope of his/her employment

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